

LILLESHALL HALL BOWLS CLUB

Legitimate Interests Assessment

ICO Check List for using 'Legitimate Interest' as the lawful basis for processing data.

Identified Legitimate Interests

Data we use about members and friends of the club

Data Type	Purpose	Do we need it?	Who might we share it with?
Name	Identify Members	To identify members	Other club members & friends of the club Worcestershire bowling Association Bowls England
Address	A base point	A back up to email & for those not online	
Telephone Numbers	Contact Information	For urgent communication	
Email Address	Contact Information	Main source of contact media	
Emergency Contacts	Contact Information	For use in an emergency	

As an organisation we have checked the following:	Tick:
We have checked that Legitimate Interests is the most appropriate basis.	√
We understand our responsibility to protect the individual's interests.	√
We have conducted a Legitimate Interests Assessment (LIA) and kept a record of it, to ensure that we can justify our decision.	√
We have identified the relevant Legitimate Interests (see tables of data collected)	√
We have checked that the processing is necessary and there is no less intrusive way to achieve the same result.	√
We have done a balancing test, and are confident that the individual's interests do not override those legitimate interests.	√
We only use individuals' data in ways they would reasonably expect, unless we have a very good reason.	√
We are not using people's data in ways they would find intrusive or which could cause them harm, unless we have a very good reason.	√
If we process children's data, we take extra care to make sure we protect their interests.	√
We have considered safeguards to reduce the impact where possible.	√
We have considered whether we can offer an opt out.	√
If our LIA identifies a significant privacy impact, we have considered whether we also need to conduct a DPIA (Data Protection Impact Assessment).	√
We keep our LIA under review, and repeat it if circumstances change.	√
We include information about our Legitimate Interests in our privacy notice.	√